

JHU Interfolio Office Hours

**Supporting Faculty Search (FS) & Review, Promotion, and
Tenure (RPT) Users**

Who Should Attend?

Any level Interfolio users looking to deepen their understanding of the Faculty Search (FS) and Review, Promotion and Tenure (RPT) modules. Build your confidence with Interfolio. Get answers, explore features, and stay informed!

Two Formats Available

One-on-One Sessions

- What: Ideal for in depth training, troubleshooting, or project specific questions for both FS and RPT
- When: Every Tuesday afternoon between 2:00–5:00 PM

Exploratory Sessions

- What: Learn tips & tricks related to FS and RPT—topics will alternate monthly. Includes a brief intro, a focused walkthrough of a specific function, followed by open Q&A. Feel free to also bring your general Interfolio questions!
- When: First Tuesday of every month from 11:30-12:30 PM

Visit our [Events Calendar](#) to find sign-up links
and learn more about our offerings!